

# Employee Time Sheet Record

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Week Ending: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Day of Week	Time In	Time Out	Total Hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

## Remember To Sign So That Your Pay Check Will Not Be Delayed

By signing below, you are acknowledging that the info above is true can correct.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_